

**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

LOCAL COMMITTEE BUDGETS

15 MARCH 2013

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13 the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County Councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2-2.11) of this report and annexed to this report (Annexes A, B, C, D, E, F,G,H,I and J).
- (ii) Note the expenditure approved since the last Committee meeting by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members' Allocations should be spent on

local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.

- 1.2 Members of the Local Committee (Waverley) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager and Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 Busbridge Infant School – Redevelopment of School library (Peter Martin) – Annex A

| | |
|------------------|--|
| Project Cost | £7485 |
| Amount Requested | £ 2000 (£1004 Capital £996 Revenue) |

Project Description: Funding is requested for Data and Communications and to pay for new library furniture.

2.3 Hambledon Village Shop up-grade (Andrew Povey) – Annex B

| | |
|------------------|-----------------|
| Project Cost | £2025 |
| Amount Requested | £1200 (Revenue) |

Project Description: Funding is requested to purchase a new frost free upright freezer with three year guarantee.

2.4 Surrey County Council Highways – Surface improvements in Mill Lane, Witley (Peter Martin) – Annex C

Project Cost £1440
Amount Requested £ 1440 (Revenue)

Project Description: Funding is requested to repair the severely damaged sections of Mill Lane.

2.5 Beacon Hill School- Parents’ waiting area (David Harmer) – Annex D

Project Cost £6200
Amount Requested £ 3000 (Revenue)

Project Description: Funding is requested to create a hard surface area between the School Annexe and the unmade road which serves it.

2.6 Rural Life Centre Tilford – Replacement Waggon Shed (David Harmer) – Annex E

Project Cost £29,066
Amount Requested £ 2900 (Revenue)

Project Description: Funding is requested to purchase a new replacement wagon shed.

2.7 Godalming Town Council – Ancestral Tourism Project (Steve Cosser and Peter Martin) – Annex F

Project Cost £10,000
Amount Requested £ 5000 (£2500Revenue Steve Cosser £2500 Revenue Peter Martin))

Project Description: Godalming Town Council is undertaking an Ancestral Tourism project to attract and encourage more visitors to Godalming. Funding has been requested to cover the cost of marketing materials and to fund some resources for schools workshops.

2.8 Surrey County Council Highways – Installation of railings in Haslemere (Steve Renshaw) – Annex G

Project Cost £41,326
Amount Requested £ 15,404 (£11,515 Revenue, £3889 Capital)

Project Description: Funds will be used to pay towards the cost of installing railings in Lower Street and Shepherds Hill.

2.9 Ewhurst Parish Council – “Rotterdam” Outdoor Table Tennis (Alan Young) – Annex H

Project Cost £3500
 Amount Requested £ 2720 (Revenue)
 Project Description: Funds will be used to pay for “Rotterdam” outdoor Table Tennis Table and 2 plaques.

2.10 Godalming Town Council – Environment Enhancement of Godalming High Street (Steve Cosser) – Annex I

Project Cost £6000
 Amount Requested £ 2847 (£1958 Revenue £889 Capital)
 Project Description: Funds will be used to pay towards the purchase of street furniture.

2.11 Cranleigh & South Eastern Agricultural Society – Cranleigh Show (Alan Young) – Annex J

Project Cost £1434
 Amount Requested £ 1434 (Revenue)
 Project Description: Funds will be used to purchase 80 roadside boards and 5 roadside banners to help advertise the new date of this year’s Cranleigh Show.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids under delegated authority since the last committee meeting:

3.2 Andrew Povey

- The Wey & Arun Canal Trust Ltd – Compasses Bridge – canal restoration (£1000 Revenue)

3.3 David Harmer

- Tilford Parish Council – Website for Tilford Parish Council (£250 Revenue)
- Elstead Village Hall Committee- Replacement floor (£900 Revenue)
- Churt Amateur Dramatic Society – Lighting Dimmer packs and PA wiring at Churt Village Hall (£900 Revenue)
- SATRO event at ST James’s School, Elstead (£250 Revenue)
- Frensham Parish Council – Village Notice boards (£500 Revenue)
- SATRO event at Beacon Hill School (£250 Revenue)

3.4 Denise Le Gal

- 40 Degreaz Centre- Kitchen Refurbishment Project (£750 Revenue)

- Transform Housing and Support – Space to recover – Dry and drug-free supported housing (£442 Revenue)

3.5 Pat Frost

- Surrey County Council Cobgates – TV/DVD Player for residents with dementia (£500 Capital)

3.6 Peter Martin

- Ockford Ridge Scout and Guide Headquarters fencing (£950 Revenue)
- SCC Highways – Grit Bin Ockford Drive, Godalming (£1000 Revenue)
- SCC Highways Grit Bin Oxted Green, Milford (£1000 Revenue)
- SCC Highways Grit Bin The Paddock, Godalming (£1000 Revenue)
- SCC Highways – Tree Work at Meadow Close, Milford (£455 Revenue)
- Godalming Town Council – Visit Surrey Brochure (£350 Revenue)

3.7 Steve Cosser

- Loseley Fields Children’s Centre – Words in the Woods (£767 Revenue)
- Godalming Town Council – Visit Surrey Brochure (£350 Revenue)

5. OPTIONS

5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

6.1 In relation to new bids the local member will have consulted the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project’s inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council’s Financial Framework and represent value for money.

7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining financial position statement is as attached at **Annex K**. Please note these figures will not include any applications submitted for approval after the

deadline for this report or that are currently pending approval under delegated authority.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

9. CONCLUSION AND RECOMMENDATIONS

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.

10. REASONS FOR RECOMMENDATIONS

- 10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

- 11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 11.3 Within six months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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